

2nd Annual Downtown Enterprise Summer Fest

Saturday, May 15, 2010

10:00 A.M. – 4:00 P.M.

VENDOR APPLICATION

* Please return completed application form to Summer Fest, Enterprise Chamber of Commerce, Inc., P. O. Box 310577, Enterprise, Alabama 36331-0577 by Friday, April 16, 2010.

Name: _____

Business/Organization Name: _____

Mailing Address: _____

City/State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Type of Craft or Marketed Items: _____

Type of Food Provided: _____

Number of Booths (\$45.00 each/\$25 for non-profits) _____ Electricity (\$10.00 extra per booth – limit 1 plug) _____

Electric outlets are only available on College Street, and they will be assigned on a first registered, first serve basis.

Signature

Date

**DOWNTOWN UNLIMITED will advertise the event,
but is not responsible any other way.**

FOR COMMITTEE USE ONLY:

Booth Rental Received: _____

Space Location: _____

2nd Annual Downtown Enterprise Summer Fest

Saturday, May 15, 2010

10:00 A.M. – 4:00 P.M.

RULES AND REGULATIONS

PLEASE REMEMBER:

- Spaces are approximately 12'x12' and will be assigned on a first come, first serve basis. We will do our best to honor all requests.
- There will be **no** refunds for inclement weather.
- Downtown Unlimited, The City of Enterprise, and the Enterprise Chamber of Commerce, Inc. are not responsible for lost, damaged, or stolen items or for any accidents.
- Downtown Unlimited, The City of Enterprise, and the Enterprise Chamber of Commerce, Inc. do not guarantee sales for this event.
- Vendors with animals are advised that there will be loud music in multiple locations and it may affect your animals.

VENDOR RESPONSIBILITIES:

- All licenses, permits and sales tax collection, where applicable. Business license letter and application are included in packet. For city license and tax questions call 334-347-1211.
- Health department permits (for vendors selling food items)
Food permit application is included in packet.
Call the health department for requirements / regulations before submitting vendor application to Summer Fest Committee, call 334-347-9574.
- For vendors using electrical hookups:
Spaces with hookups are limited and available on a first come, first serve basis. All hookups are 120 volt AC ground fault interrupter outlets. **ONLY ONE (1) ELECTRICAL DEVICE PER VENDOR WILL BE ALLOWED. EACH DEVICE MUST DRAW NO MORE THAN 20 AMPS.** Unsafe, defective or other equipment that interferes with the electrical system or draws too many amps will not be allowed. Vendors should bring a **MINIMUM 100'** of undamaged electrical cord rated for exterior use.
- All food vendors are required to have a hand sanitizer dispenser(s) available for customers and abide by all health & safety laws and ordinances.
- Vendors should bring all display materials, signs, tables, chairs, tents (if desired) and other items required for conducting business within the designated 12' x 12' assigned spaces.
- Keep sidewalks, doorways, and booths nearest you clear for foot traffic.
- The festival area will be open for vendors to begin setup at 7:00 A.M. Booth assignments will be received the week prior to the event along with a map of entrance and exit routes.
- **Booths must be set up and ready for business by 9:45 A.M. and remain set up and in operation until 4:00 PM. NO EXCEPTIONS.** Vendors **MUST** set up in the marked area on the street, **not** on the curb, and **only** in your designated space.
- **VENDORS MUST REMOVE VEHICLES FROM FESTIVAL AREA IMMEDIATELY AFTER UNLOADING BEFORE SETTING UP AND PARK IN DESIGNATED AREA.**
- Vendors must clean up assigned area(s) after the event.

THANK YOU FOR BEING A PART OF THE FESTIVAL!!